

# CATERING ORDER FORM



## Details of the Event

<b>Date</b>	<b>Contact person</b>	_____
<b>Time</b>	<b>Telephone number</b>	_____
<b>Number of participants</b>	<b>E-Mail Address</b>	_____
<b>Pickup</b>	<b>Department   Company</b>	_____
<b>Delivery</b>	<b>Place of delivery when indicated:</b>	_____
	<b>Cost center</b>	_____
	<b>Type of cost</b>	_____
	<b>Choose from</b>	_____

Please indicate number without decimal place | Prices calculated in Euro per Person, excl. VAT

	Pickup	Delivery	Number of participants
<b>Catering Option BASIC</b> mineral water   orange juice   incl. glasses	3,13	3,60	
<b>Catering Option STAGE I</b> mineral water   orange juice   Coffee incl. milk and sugar   incl. glasses and plates	4,88	5,73	
<b>Catering Option STAGE II</b> mineral water   orange juice   Coffee incl. milk and sugar Choose from	7,53	8,80	
<b>Catering Option STAGE III – SAVORY</b> mineral water   orange juice   Coffee incl. milk and sugar Choose from	10,28	11,93	
<b>Catering Option STAGE III – SWEET</b> mineral water   orange juice   Coffee incl. milk and sugar Choose from	10,28	11,93	
<b>Catering Option Sandwiches/Working Lunch</b> mineral water   orange juice Choose from	11,93	13,73	

\*) incl. glasses and plates

Additional comments or requests to your order

## Organizational Matters

**TIME AND PLACE OF THE DELIVERY** Orders, which reach the minimum of 30€ will not be charged a delivery fee. If the value of the order is under 30€ there will be charged an extra of 16€. Delivery outside the normal working hours and place are possible, but should be agreed with the manager of the company.

**CANCELLATION REGULATIONS** By cancelling an event (Standard or Special Order), we allow us to charge the following: free cancellation: if there are 4 working days between the day of the event and the cancellation, 10% cancellation fee: if there are 3-4 working days between the day of the event and the cancellation, 50% cancellation fee: if there are 2 working days between the day of the event and the cancellation, 100% cancellation fee: if it gets cancelled the day before or at the same day as the event.

**CONTACT CATERING** Mobil: 0664 60 40 86 86 | E-Mail: cateringUCBA@eurest.at